

Board Appointments Panel Remit

1. General

- 1.1 The panel will consist of a minimum of two Board Members as approved by the Board of Trustees.
- 1.2 The panel will meet as required with decisions formally approved and minuted by the Company Secretary or their nominated representative.
- 1.3 The Chief Executive or their nominated representative may consult with the panel on an informal basis from time to time.
- 1.4 The quorum for meetings shall be two.
- 1.5 The panel shall be dissolved on the successful appointment of new Board Member(s) or as agreed by the Board.

2. Remit

- 2.1 The panel will:
 - Agree the recruitment process and potential dates.
 - Review and agree the recruitment pack or delegate to the Chief Executive as appropriate.
 - Delegate to the Chief Executive the wording and placement of advertising.
 - Review applications and agree a shortlist.
 - Conduct interviews.
 - Make a recommendation to the Board on the appointment of preferred candidates.