

Disclosure Log – October 2020 to December 2020

FOI/E/13

Q1. Please provide the contact details for the person responsible in procurement for PPE. i.e. name and email address. If unable to provide individual name, please provide a general email for Procurement

Answer: Our Human Resources Team are responsible for procuring our PPE equipment. They can be contacted at: tenders@berwickshirehousing.org.uk

Q2. Can you confirm if hand gel / hand sanitiser is being procured to combat Covid-19 and if so, can you please provide alcohol content and the sizes of bottles being purchased i.e. 100ml, 236ml, 500ml and 5L

Answer: Yes, we can confirm that hand gel/hand sanitiser is being procured to combat Covid-19. We currently purchase sanitiser with an alcohol content of at least 65%. The size of bottles being purchased vary between 50ml, 500ml, 2.5l and 5l.

Q3. In respect of Q2, can you please confirm the estimated usage on a monthly basis for each of the sizes i.e. 100ml, 236ml, 500ml and 5L

Answer: We use approximately 1 x 5l, 3 x 500ml, 5 x 50ml per month. We also have touch-free sanitiser dispensers across our sites which are supplied and filled by an external supplier as part of their contract with us.

Q4. In respect of Q3, can you please confirm the estimated monthly spend on each of the sizes i.e. 100ml, 236ml, 500ml and 5L

Answer: In respect of Q3 we can confirm that we spend approximately £70 per month on hand sanitisers.

Q5. Please provide the name of the company(s) currently supplying Hand Gel

Answer: Unfortunately, we are unable to disclose the name of our suppliers as this, combined with the other information within this response, could cause significant commercial disadvantage. Therefore, Section 33(1)(b) – *Substantial prejudice to commercial interests* of the Freedom of Information (Scotland) Act 2002 applies.

Q6. Can you confirm if Nitrile Gloves EN455 is being procured to combat Covid-19 and if so can you please provide the sizes of gloves being purchased i.e. small, medium, large, extra large

Answer: Yes, we procure gloves in sizes Medium, Large and XL.

Q7. In respect of Q6, can you please confirm the estimated usage on a monthly basis for each of the sizes i.e. small, medium, large, extra large

Answer: We are currently using approximately 300 pairs of gloves over the various size bands.

Q8. In respect of Question 7, can you please confirm the estimated monthly spend on each of the sizes i.e. small, medium, large, extra large

Answer: In respect of Q7 we spend approximately £30 on gloves.

Q9. Please provide the name of the company(s) currently supplying Nitrile Gloves

Answer: Unfortunately, we are unable to disclose the name of our suppliers as this, combined with the other information within this response, could cause significant commercial disadvantage. Therefore, Section 33(1)(b) – *Substantial prejudice to commercial interests* of the Freedom of Information (Scotland) Act 2002 applies.

Q10. Can you confirm if Type IIR Face Masks is being procured to combat Covid-19

Answer: We use 3 ply, 3 layer polypropylene disposable masks. Unfortunately, we are unable to confirm if these are Type IIR.

Q11. In respect of Question 10, can you please confirm the estimated usage on a monthly basis of Type IIR Face Masks

Answer: We use approximately 60 masks per month.

Q12. In respect of Question 11, can you please confirm the estimated monthly spend on Type IIR Face Masks

Answer: We spend less than £10 per month on face masks.

Q13. Please provide the name of the company(s) currently supplying Type IIR Face Masks

Answer: Unfortunately, we are unable to disclose the name of our suppliers as this, combined with the other information within this response, could cause significant commercial disadvantage. Therefore, Section 33(1)(b) – *Substantial prejudice to commercial interests* of the Freedom of Information (Scotland) Act 2002 applies.

Q14. Can you confirm if Alcohol Antibacterial Wipes is being procured to combat Covid-19

Answer: Unfortunately, we are unable to confirm if the wipes we use contain alcohol.

Q15. In respect of Question 14 can you confirm the sizes currently being procured i.e. Tub of 100 and or Tub of 500

Answer: N/A.

Q16. In respect of Q15 can you please confirm the estimated usage on a monthly basis for each of the sizes i.e. Tubs of 100 and Tubs of 500 Alcohol Antibacterial Wipes

Answer: N/A.

Q17. In respect of Question 16, can you please confirm the estimated monthly spend on Tubs of 100 and Tubs of 500 Alcohol Antibacterial Wipes

Answer: N/A.

[END OF DISCLOSURE LOG]