

Registered social landlords (RSLs)

The Period Covered by this return is 1 April 2009 to 31 March 2010

Name of RSL:	<input type="text" value="Berwickshire Housing Association Ltd"/>
Telephone number:	<input type="text" value="01361 883115"/>
Fax number:	<input type="text" value="01361 883404"/>
E-mail address:	<input type="text" value="cs@b-h-a.org.uk."/>
Registration number:	<input type="text" value="289"/>

RSLs should be aware that their responses may be validated. Detailed guidance on completing every section of this return is contained in the accompanying Notes on Completion. This guidance should be followed exactly.

This return must be completed by 1 June 2010.

The date of the meeting of your Governing Body (or delegated sub committee) at which this APSR was approved.

Date

I hereby certify for and on behalf of the RSL that the information provided in this APSR is, to the best of our knowledge and belief, an accurate and fair representation of the affairs of the RSL.

Chairperson/Secretary

If you have a query about this form please contact the Business Information Team on 0141 271 3757 or email bau@scottishhousingregulator.gsi.gov.uk.

SECTION 1 : RSL DETAILS

1(A) Address of your Registered Office :

55 Newtown Street
Duns
Berwickshire
TD11 3AU

1(B) Correspondence address :

55 Newtown Street
Duns
Berwickshire
TD11 3AU

1(C) Name of Chairperson:

Doctor John Stanforth

1(D) Name of Secretary:

Mr Colin Howard

1(E) Name of Chief Executive / Most senior member of staff

Mrs Helen Forsyth

1(F) If your RSL employs agents for all services please provide the following details:

(i) Organisation

(ii) Name

COMMENTS ON SECTION 1

SECTION 1 : This section has been removed

SECTION 2 : GOVERNING BODY SELECTION

2(A) Tenant involvement

Please tell us how many Governing Body members you had under each of the following categories at 31 March 2010.


(i) Tenants of your organisation		<input type="text" value="3"/>
(ii) Owners		<input type="text" value="0"/>
(iii) Tenants of other social landlords		<input type="text" value="0"/>
(iv) None of the above		<input type="text" value="9"/>
(vi) Total		<input type="text" value="12"/>

2(B) Please provide details about the members of your Governing Body in Appendix 1 at the end of this return, following the directions un the Notes on Completion.





COMMENTS ON SECTION 2

SECTION 3 : STAFFING

3(A) Please state how many staff your RSL employs. (Describe posts as full-time equivalents (FTE) and exclude agency staff - the Notes on Completion give fuller guidance).

(i) Number of office based staff		44.40
(ii) Number of care/support staff		0.00
(iii) Number of concierge staff		0.00
(iv) Number of direct labour staff		0.00
(v) Total number of staff		44.40

3(B)

(i) How many senior staff did your organisation have at 31 March 2010?		12.00
(ii) What was your senior staff turnover in the year to 31 March 2010? (as a percentage of total senior staff)		0.00
(iii) What was your total staff turnover in the year to 31 March 2010? (as a percentage of total staff)		15.00
(iv) What percentage of days were lost through staff sickness absence in the year to 31 March 2010?		3.16

COMMENTS ON SECTION 3

3ai - Temp contracts ended during year and posts made redundant

3bii - Two posts promoted in last year. Housing Services Manager and Project Co-ordinator post.

3biii 8 - leavers in year 8/52

SECTION 4 : PEER GROUPS

Your RSL has been allocated to a peer group, if in your opinion the selected grouping does not accurately represent your RSL please select an alternative. Please supply a short explanation to support the requested change at 4(B).

4(A) Do you wish to request an amendment to your allocated peer group?

☒ Y ☐
☐ N ☒ X

If YES please indicate under the 'Preferred' column the peer group you think best describes your RSL. The notes on completion give a definition of the peer groups.

Description	Existing	Preferred
1 Specialist	<input type="checkbox"/>	<input type="checkbox"/>
2 Rural	<input type="checkbox"/>	<input type="checkbox"/>
3 Urban less than 500 units	<input type="checkbox"/>	<input type="checkbox"/>
4 Urban 500 - 1000 units	<input type="checkbox"/>	<input type="checkbox"/>
5 Urban more than 1000 units	<input type="checkbox"/>	<input type="checkbox"/>
6 Stock transfer less than 1000 units	<input type="checkbox"/>	<input type="checkbox"/>
7 Stock transfer with 1000 or more units	<input checked="" type="checkbox"/> X	<input type="checkbox"/>

4(B) Please give reason(s) for requested change of peer group

The above request will be given further consiceration when you return is being validated

COMMENTS ON SECTION 4:

SECTION 1 : This section has been removed

SECTION 2 : TENANT PARTICIPATION / SATISFACTION

2(A) (i) How many tenant organisations do you consult with?	<input type="text" value="1"/>
(ii) What percentage of your tenants do these organisations cover?	% <input type="text" value="100.00"/>
(iii) How many of the organisations were on your register of tenant organisations at 31 March 2010?	<input type="text" value="0"/>
2(B) (i) Have you asked your tenants during the last 3 years about how satisfied they are with the overall services you provide?	<input type="text" value="Y"/> <input type="text" value="N"/> <input type="text" value="X"/>

You must supply details of surveys carried out or give background information on why no surveys have been undertaken in the comment box at 2(B)(v).

	Number	%
(ii) How many tenants did you ask? Please also indicate the percentage of your tenants this represented.	<input type="text"/>	<input type="text"/>
(iii) How many responses did you receive to the latest survey of your tenants and what percentage of those surveyed did this represent?	<input type="text"/>	<input type="text"/>
(iv) From this survey, what percentage of tenants indicated they were satisfied with the service you provide?	<input type="text"/>	<input type="text"/>
(v) Comments	<div>Currently completing full tenant satisfaction survey.</div>	

COMMENTS ON SECTION 2

Ongoing TSS returns for relets/response repairs and planned maintenance.
2009/10

1. 5485 repairs - 1849 returns = 34%
 2. Planned - 100% return - 100% satisfied
 3. Lettings - 12 lets - 42 responses = 34%
- 2Ai Tenants Panel - 11 members

SECTION 3 : This section has been removed

SECTION 4 : This section has been removed

SECTION 5 : MONITORING EQUAL OPPORTUNITIES

5(A) Did you monitor race, gender and disability equal opportunities in each of the following three categories?

Tick as many boxes as appropriate

	Race	Gender	Disability	N/A
(i) Applications for employment by the RSL	X	X	X	
(ii) Applications for housing and services				
(iii) Allocations of housing	X		X	

COMMENTS ON SECTION 5

SECTION 6: SERVICES TO AND FROM OTHER ORGANISATIONS

6(A) Did you receive services from any other organisation?

Y	X	N	
---	---	---	--

6(B) Did you provide services to any other organisation?

Y	X	N	
---	---	---	--

6(C) Did you share services with any other organisation?

Y	X	N	
---	---	---	--

If you have answered YES to 6(A), 6(B) or 6(C) please provide the following details:

Question number:	Nature of services	Name of organisation	Date service agreement	
			commenced	terminates / terminated
A	Software systems	Homehunt Limited (wholly owned subsidiary company)	01-APR-2006	
B	Housing Management	Scottish Veterans Garden City Association	01-FEB-2000	
B	Housing Management	Berwick-Upon-Tweed Freeman's Housing Society	01-MAY-2002	
C	Shared support services	Berwickshire Limited (wholly owned subsidiary company)	01-APR-2006	
C	Common Housing Register	Eildon Housing Association/ Waverley Housing Association	04-OCT-2007	
C	Management of Housing Support Services	Seton Care Limited (wholly owned subsidiary company)	01-APR-2006	
C	'Wider role'	Eildon Housing Association/Waverley Housing Association/Scottish Borders Housing Association	01-APR-2006	
C	Shared support services	Homehunt Limited (wholly owned subsidiary company)	01-APR-2006	
C	Shared support services	Seton Care Limited (wholly owned subsidiary company)	01-APR-2008	

COMMENTS ON SECTION 6

SECTION 7: RELATIONSHIPS WITH OTHER ORGANISATIONS

7(A) (i) Are you a parent organisation?

☒ Y ☐ X ☒ N ☐

(ii) If you have answered YES to 7(A)(i) please give the name of your subsidiaries and state whether or not they are registered with the Scottish Housing Regulator.

Name of Organisation	Registration Status	Charitable status		
Berwickshire Limited	Non-registered	<input checked="" type="checkbox"/> Y	<input type="checkbox"/> N	<input checked="" type="checkbox"/> X
Seton Care Limited	Non-registered	<input checked="" type="checkbox"/> Y	<input type="checkbox"/> N	<input checked="" type="checkbox"/> X
Homehunt Limited	Non-registered	<input checked="" type="checkbox"/> Y	<input type="checkbox"/> N	<input checked="" type="checkbox"/> X

7(B) (i) Is your RSL a subsidiary of another RSL?

☒ Y ☐ N ☒ X

(ii) If you have answered YES to 7(B)(i) please state the name of your parent organisation.

7(C) (i) Are you connected with any other organisations either formally or informally?

☒ Y ☐ N ☒ X

If you answered YES please give the following information :

(a) Name & address of organisation	(b) I & P Act / Company	(c) Control of Governing Body membership	(d) Nature of connected organisation/activities (see Notes on Completion for details)	(e) Transactions/ Outstanding loans or debt (£)

COMMENTS ON SECTION 7

Berwickshire Housing Association Ltd is the parent of a group but our subsidiaries are not registered with The Scottish Housing Regulator and we are not a management-only RSL.

SECTION 1 : This section has been removed

SECTION 2 : LETTINGS

2(A) Did you have any new lets last year?

Y N X

If you answer 'yes' please supply the information at 2(B) by local authority area:

Total for all local authority areas

2(B)

		All Stock			
		General tenancies	Sheltered tenancies	Very sheltered & other supported tenancies	Total tenancies
<i>Number of new lets</i>					
(i) Let without any void period					
Let with Void Period	(ii) less than 2 weeks				
	(iii) 2 - 4 weeks				
	(iv) 5 - 8 weeks				
	(v) 9 - 16 weeks				
	(vi) More than 16 weeks				
(vii) Total all new lets					

SECTION 2 : LETTINGS (cont.)

Name of local authority

Scottish Borders

2(C) Please state the number of re-lets during the year to 31 March 2010 in each of the following categories by local authority :

Void Period	Not low demand				Low demand				Total all tenancies
	General	Sheltered	Very sheltered and other supported	Total	General	Sheltered	Very sheltered and other supported	Total	
(i) Less than 2	34	2	1	37	0	0	0	0	37
(ii) 2 - 4 weeks	51	2	1	54	0	0	0	0	54
(iii) 5 - 8 weeks	17	3	0	20	0	0	0	0	20
(iv) 9 - 16 weeks	6	2	0	8	0	0	0	0	8
(v) More than 16 weeks	0	3	0	3	N/A	N/A	N/A	N/A	3
(vi) 17 - 32 weeks	N/A	N/A	N/A	N/A	0	0	0	0	0
(vii) 33 - 52 weeks	N/A	N/A	N/A	N/A	0	0	0	0	0
(viii) More than 52 weeks	N/A	N/A	N/A	N/A	0	0	0	0	0
(ix) Total Re-lets	108	12	2	122	0	0	0	0	122

2(D) What was the average time taken to re-let properties in each of the above categories? (Please count every day, not just weekdays.)

22	60	17	26					26
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SECTION 2 : LETTINGS (cont.)

Total for all local authority areas

2(C) Please state the number of re-lets during the year to 31 March 2010 in each of the following categories:

Void Period	Not low demand				Low demand				Total all tenancies
	General	Sheltered	Very sheltered and other supported	Total	General	Sheltered	Very sheltered and other supported	Total	
(i) Less than 2	34	2	1	37	0	0	0	0	37
(ii) 2 - 4 weeks	51	2	1	54	0	0	0	0	54
(iii) 5 - 8 weeks	17	3	0	20	0	0	0	0	20
(iv) 9 - 16 weeks	6	2	0	8	0	0	0	0	8
(v) More than 16 weeks	0	3	0	3	N/A	N/A	N/A	N/A	3
(vi) 17 - 32 weeks	N/A	N/A	N/A	N/A	0	0	0	0	0
(vii) 33 - 52 weeks	N/A	N/A	N/A	N/A	0	0	0	0	0
(viii) More than 52 weeks	N/A	N/A	N/A	N/A	0	0	0	0	0
(ix) Total Re-lets	108	12	2	122	0	0	0	0	122

2(D) What was the average time taken to re-let properties in each of the above categories? (Please count every day, not just weekdays.)

22	60	17	26					26
----	----	----	----	--	--	--	--	----

COMMENTS ON 2(B) to 2(D)

General Needs - 2433 days/180 properties = 22 days

Sheltered - 724 days/2 properties = 60 days

Supported Accommodation/General Needs (Station Ct) 33 days/2 properties = 16.5 days

SECTION 2 : LETTINGS (cont.)

2(E) Please supply a breakdown of the type of tenancies granted for all new lets and re-lets during the period 1 April 2009 to 31 March 2010.

	Occupancy agreement	SST	Short SST	Other	Total lets
(i) New lets	0	0	0	0	0
(ii) Re-lets	0	121	1	0	122
(iii) New tenancies from LSVT transfers	0	0	0	0	0
(iv) Totals	0	121	1	0	122

2(F) *Grounds for granting short SST*

		Number
Total number of short SSTs granted		3
(i) Previous anti-social behaviour		0
(ii) Anti-social behaviour order	New Tenancy	0
	Converted from SST	1
(iii) Temporary letting to person seeking accommodation		0
(iv) Temporary letting pending development		0
(v) Accommodation for homeless person		2
(vi) Accommodation for person requiring housing support services		0
(vii) Accommodation in property not owned by the landlord		0

2(G) (i) At 31 March 2010, how many of your tenants have short SST agreements?

2

(ii) Please also state what percentage of tenants this represents.

% 0.10

(iii) If the figure supplied at (i) is greater than the total number of short SSTs at 2(F) please give reason below.

Tenant given SST as had to be decanted. SST stands when all repairs completed.

COMMENTS ON 2(E) to 2(G):

SECTION 2 : LETTINGS (cont.)

2(H) (A) *Source of lets*

In relation to lets made to people last year please indicate the number of lets in each source category:

	Number	%
(i) Existing tenants	18	14.75
(ii) Applicants who have been assessed as statutory homeless by the local authority	46	37.70
(iii) Applicants from your housing list	57	46.72
(iv) Nominations from the local authority		
(v) Other	1	0.82
(vi) Total	122	100.00

(B) *Local authority statutory homeless breakdown*

In relation to lets made to people who have been assessed by the local authority as statutory homeless with a duty to secure permanent accommodation in (ii) above, please indicate what route was taken to RSL housing.

	Number	%
(i) Section 5 referrals	46	100.00
(ii) Nominations from local authority	0	
(iii) Other (Notes on Completion give full details of what to include)	0	
(iv) Total	46	100.00

COMMENTS ON 2 (H)

SECTION 2 : LETTINGS (cont.)

2(I) For those tenancies that commenced during 2008/09 please advise how many tenants remained in their tenancy a year later.

(i) Number of new tenancies commenced during the year 2008/09

165

(ii) Of those at (i) the number who sustained their tenancy for more than 1 year

157

COMMENTS ON 2 (I)

1 Tenant did not move into tenancy after signing up.

1 Tenant transferred to another property in our stock.

COMMENTS ON 2 (I)

2 Tenants moved out as could not afford to live on their own.

1 Tenant moved within Scottish Borders (to private let)

COMMENTS ON 2 (I)

2 Tenants moved to England.

1 Tenant carried out mutual exchange within our own stock

SECTION 2 : LETTINGS (cont.)

2(J) Please supply the following information in relation to properties which you own that were in low demand.
(Please refer to the guidance given in the Notes on Completion)

<i>Local authority</i>	(i) Nos of low demand dwellings at 31 March 2010	(ii) Nos at (i) which were low demand at 01 April 2009	(iii) Nos of low demand dwellings remaining unlet at 31 March 2010	(iv) As at 31 March 2010-average nos of days dwellings at (iii) have been unlet	(v) Nos of properties at (i) not actively being re-let
[1] Aberdeen City					
[2] Aberdeenshire					
[3] Angus					
[4] Argyll & Bute					
[5] City of Edinburgh					
[6] City of Glasgow					
[7] Clackmannanshire					
[8] Dumfries & Galloway					
[9] Dundee City					
[10] East Ayrshire					
[11] East Dunbartonshire					
[12] East Lothian					
[13] East Renfrewshire					
[14] Falkirk					
[15] Fife					
[16] Highland					
[17] Inverclyde					
[18] Midlothian					
[19] Moray					
[20] North Ayrshire					
[21] North Lanarkshire					
[22] Orkney Islands					
[23] Perth & Kinross					
[24] Renfrewshire					
[25] Scottish Borders	0	0	0	0	0
[26] Shetland Islands					
[27] South Ayrshire					
[28] South Lanarkshire					
[29] Stirling					
[30] West Dunbartonshire					
[31] West Lothian					
[32] Western Isles					
Total (All Scotland)	0	0	0	0	0

SECTION 2 : LETTINGS (cont.)

COMMENTS ON SECTION 2 (J)

BHA do not have any low demand areas as such. I.S.H. Unit in Coldstream have been difficult to let and some units are requiring to be advertised more than once before being offered.

SECTION 3: ACCESS AND ALLOCATIONS

3(A) HOUSING LISTS

(i) Do you have your own housing list?

Y		N	X
---	--	---	---

(ii) If YES, please state how many applicants were on your list at 31 March 2010.

--

(iii) Please state how many new applicants you added to your housing list during the year and the average time taken to add an applicant to your list (in calendar days).

Nos of new applicants	Average time taken

(iv) Please state the number of applicants that were suspended from receiving offers.

--

(v) Please state the total number of nominations received from local authorities.

--

3(B) Common housing register

(i) Are you taking part in the development of a common housing register?

Y		N	X
---	--	---	---

(ii) Are you currently participating in an active common housing register?

Y	X	N	
---	---	---	--

If you have answered YES to 3(B) (ii) please select the name of the register and enter the number of applicants on the register at 31 March 2010.

(iii) Local authority	(iv) No. of applicants
Borders Choice Homes	5111
Total	5111

(v) What percentage of properties re-let do you allocate through a common housing register?

%	100.00
---	--------

3(C) Choice Based Lettings

(i) Do you participate in a choice based lettings scheme?

Y	X	N	
---	---	---	--

(ii) If you answered YES to 3(C)(i) please enter which one(s)

Choice Based Lettings scheme
Borders Choice Homes

SECTION 3: ACCESS AND ALLOCATIONS (cont.)

3(D) Section 5 referrals

Please provide by local authority area of operation the following information on the outcome of homeless referrals from local authorities under Section 5 of the 2001 Act.

Local authority	Number of Section 5 Referrals received	Number housed
[1] Aberdeen City		
[2] Aberdeenshire		
[3] Angus		
[4] Argyll & Bute		
[5] City of Edinburgh		
[6] City of Glasgow		
[7] Clackmannanshire		
[8] Dumfries & Galloway		
[9] Dundee City		
[10] East Ayrshire		
[11] East Dunbartonshire		
[12] East Lothian		
[13] East Renfrewshire		
[14] Falkirk		
[15] Fife		
[16] Highland		
[17] Inverclyde		
[18] Midlothian		
[19] Moray		
[20] North Ayrshire		
[21] North Lanarkshire		
[22] Orkney Islands		
[23] Perth & Kinross		
[24] Renfrewshire		
[25] Scottish Borders	238	46
[26] Shetland Islands		
[27] South Ayrshire		
[28] South Lanarkshire		
[29] Stirling		
[30] West Dunbartonshire		
[31] West Lothian		
[32] Western Isles		
Total (All Scotland)	238	46

COMMENTS ON SECTION 3

BCH receive Section 5 referrals as a group. Number housed is solely BHA stats.

SECTION 4 : RENTAL INCOME

4(A) (i) What was your average percentage rent increase for 2009/2010 as approved by your Governing Body?	<div>%</div> <div>2.40</div>
(ii) What level of rent increase have you agreed for application in 2010/2011?	<div>%</div> <div>3.80</div>
4(B) What percentage of the total rent owed by current tenants was actually collected during 2009/10?	<div>%</div> <div>95.04</div>

COMMENTS ON SECTION 4(A) AND 4(B)

The average rent increase for 2007/08 to 2008/9 was 5.4% (RPI = 4%). The average rent increase for 2008/09 to 2009/10 was 2.4% (RPI = 0.9%). The average rent increase for 2009/1- to 2010/11 was 3.8% (RPI - 2.4%)
We currently have a rent harmonisation process as part of our approved rent policy and in addition properties that are brought up to a standard have discounts removed hence we have above RPI increases.

SECTION 4 : RENTAL INCOME (cont.)

4(C) Please state the total amount and percentage of rental income you lost through voids for both houses (including new lets) and garages / lock-ups during the year.

<i>Houses</i>	Rental income	Void loss	
	£	£	%
(i) General tenancies	4,973,206	32,294	0.65
(ii) Sheltered tenancies	224,402	11,400	5.08
(iii) Very Sheltered/other supported tenancies	0	0	
(iv) Total houses	5,197,608	43,694	0.84
(v) Garages / lock-ups	188,993	12,581	6.66
(vi) Total of all properties	5,386,601	56,275	1.04

COMMENTS ON 4(C)

4(D) Please state the total amount and percentage of your total rent arrears at 31 March 2010, split between current and former tenancies.

	Non-Technical		Technical		Total Arrears	
	£	%	£	%	£	%
(i) Current tenant	144,946	2.69	116,725	2.17	261,671	4.86
(ii) Former tenant	70,910	1.32	384	0.01	71,294	1.32
(iii) Total arrears	215,856	4.01	117,109	2.17	332,965	6.18

COMMENTS ON 4(D)

SECTION 4 : RENTAL INCOME (cont.)

4(E) Please supply the following information on arrears:

(i) Of the tenants giving up their tenancy during the year what percentage left with arrears?	%	22.00
(ii) The average debt owed by tenants leaving in arrears, as a proportion of the average weekly rent.	%	1,049.90
(iii) Amount and proportion of arrears owed by former tenants:		
(a) written off	£	10,434
(b) collected during the year	£	3,403
(iv) Total	£	13,837
	%	15.85

COMMENTS ON SECTION 4(E)

 4(F) Current tenant arrears as percentage of all rental income.
Please refer to the Notes on Completion when filling in this part of the return.

(i) Gross rent debit	£	5,597,907
(ii) Housing Benefit receivable	£	2,211,336
(iii) Total void loss	£	61,848
(iv) Net rental income due in year	£	3,324,723
(v) Current tenant non-technical arrears at 31 March 2010	£	144,946
(vi) Current tenant non-technical arrears as % of net rental income	%	4.36

COMMENTS ON SECTION 4(F)

SECTION 4 : RENTAL INCOME

- 4(F) (vii) Percentage of current tenants owing greater than 13 weeks rent at 31 March 2010
Please supply this information for each of the local authority areas you operate in.

Local authority	%
[1] Aberdeen City	
[2] Aberdeenshire	
[3] Angus	
[4] Argyll & Bute	
[5] City of Edinburgh	
[6] City of Glasgow	
[7] Clackmannanshire	
[8] Dumfries & Galloway	
[9] Dundee City	
[10] East Ayrshire	
[11] East Dunbartonshire	
[12] East Lothian	
[13] East Renfrewshire	
[14] Falkirk	
[15] Fife	
[16] Highland	
[17] Inverclyde	
[18] Midlothian	
[19] Moray	
[20] North Ayrshire	
[21] North Lanarkshire	
[22] Orkney Islands	
[23] Perth & Kinross	
[24] Renfrewshire	
[25] Scottish Borders	3.27
[26] Shetland Islands	
[27] South Ayrshire	
[28] South Lanarkshire	
[29] Stirling	
[30] West Dunbartonshire	
[31] West Lothian	
[32] Western Isles	
Total (All Scotland)	3.27

SECTION 4 : RENTAL INCOME

COMMENTS ON SECTION 4(F)(vii)

SECTION 5 : HOUSING BENEFIT

5(A) Please state the percentage of tenants in receipt of Housing Benefit at 31 March 2010.

Tenants on full Housing Benefit

% 31.85

Tenants on partial Housing Benefit

% 11.58

5(B) Please state percentage of your rental income that comes from Housing Benefit.

% 40.40

COMMENTS ON SECTION 5

SECTION 6 : FACTORING

6(A) How many houses did your RSL factor (without owning them)?

24

6(B) Please provide the following information in relation to the factoring services you provide.

(i) Amount of invoiced factoring charges and recoverable costs outstanding at 31 March 2010

£

0

(ii) Amount accrued for providing a factoring service and costs incurred on behalf of owners that remain un-billed as at 31 March 2010

£

6,965

COMMENTS ON SECTION 6

SECTION 1: REACTIVE REPAIRS TO OCCUPIED PROPERTIES

- 1(A) For each of these categories please state your target response time, the number of repairs carried out and the number completed within the target.

Category	Target response time set by RSL (hours or working days)		Number of repairs completed in this category	Number of repairs completed within the RSL's target response time	Percentage of repairs completed within the RSL's target response time (%)
(i) Emergency	hours	6	87	86	98.85
(ii) Urgent	days	3	2,075	1,992	96.00
(iii) Routine	days	10	3,248	2,988	92.00

- 1(B) (i) Do you operate a repairs appointment system?

☒ Y

☐ N ☐ X

If Yes,

- (ii) How many appointments were made?

- (iii) How many appointments were kept?

COMMENTS ON SECTION 1

Part F should be completed by RSLs that currently have or intend undertaking a development programme in the next 2 years. If this does not apply please tick NO at 1(A) and go straight to Part G.

SECTION 1: DEVELOPMENT PROGRAMME

1(A) Did your RSL undertake any development projects last year or does it intend to in the next 2 years?

☐ Y ☐ X

☐ N ☐

1(B) Do all these projects include an element of HAG funding?

☐ Y ☐ X

☐ N ☐

If you answered NO to 1(B) you will be required to complete this section.

1(C) Please complete the following questions about development projects that do not include any HAG funding.

(i) Number of new units completed during the year / projected completions in future years.

	Actual 2009/10			Estimated 2010/11			Estimated 2011/12		
	Units owned by		%	Units owned by		%	Units owned by		%
	RSL	Subsidiary		RSL	Subsidiary		RSL	Subsidiary	
(a) Social letting									
(b) Mid market / market rents									
(c) Low cost home ownership									
(d) Total	0	0	0.00	0	0	0.00	0	0	0.00

(ii) What was / is the value of your Development programme?

	Actual 2009/10 £ 000	Estimated 2010/11 £ 000	Estimated 2011/12 £ 000
(a) Value funded through own cash / reserves			
(b) Value funded through private finance / borrowing			
(c) Value funded through other grants / sources			
(d) Total	0	0	0

1(D) (i) Do you carry out all your own development work?

☐ Y ☐ X

☐ N ☐

If you have answered NO to 1(D)(i) please supply the following:

(ii) Name of organisation(s) carrying out development work on behalf of RSL.

Name of organisation

COMMENTS ON SECTION 1

SECTION 1: SELF-CONTAINED DWELLING UNITS

Please provide us with the following information about any self-contained dwelling units you own in each local authority area

1(A) Did your RSL own any self-contained dwelling units at 31 March 2010?
(If YES please answer the rest of Section 1. If NO please go to Section 2.)

Y ☒ X ☐

N ☐

1(B) How many units were let or available for let at 31 March 2010?

Local authority	1 Apt	2 Apt	3 Apt	4 Apt	5+ Apt	Total units
[1] Aberdeen City						
[2] Aberdeenshire						
[3] Angus						
[4] Argyll & Bute						
[5] City of Edinburgh						
[6] City of Glasgow						
[7] Clackmannanshire						
[8] Dumfries & Galloway						
[9] Dundee City						
[10] East Ayrshire						
[11] East Dunbartonshire						
[12] East Lothian						
[13] East Renfrewshire						
[14] Falkirk						
[15] Fife						
[16] Highland						
[17] Inverclyde						
[18] Midlothian						
[19] Moray						
[20] North Ayrshire						
[21] North Lanarkshire						
[22] Orkney Islands						
[23] Perth & Kinross						
[24] Renfrewshire						
[25] Scottish Borders	52	424	773	457	19	1,725
[26] Shetland Islands						
[27] South Ayrshire						
[28] South Lanarkshire						
[29] Stirling						
[30] West Dunbartonshire						
[31] West Lothian						
[32] Western Isles						
Total (All Scotland)	52	424	773	457	19	1,725

SECTION 1: SELF-CONTAINED DWELLING UNITS

1(C) What was the total of self-contained dwelling units not available for let at 31 March 2010? Please provide us with this information for each local authority you have properties in.

Name of local authority	Scottish Borders					
	1 Apt	2 Apt	3 Apt	4 Apt	5 Apt	Total units
(i) Number of units awaiting demolition						0
(ii) Number of units awaiting rehabilitation	2	0	0	1	0	3
(iii) Number of units awaiting a decision						0
(iv) Number of units held for decant purposes						0

Total for all local authority areas	1 Apt	2 Apt	3 Apt	4 Apt	5 Apt	Total units
(i) Number of units awaiting demolition	0	0	0	0	0	0
(ii) Number of units awaiting rehabilitation	2	0	0	1	0	3
(iii) Number of units awaiting a decision	0	0	0	0	0	0
(iv) Number of units held for decant purposes	0	0	0	0	0	0

COMMENTS ON 1(A) to 1(C)

Question No: | Details

a) and b) excludes 13 properties in England.

1 x 3 bed property is a house within a sheltered housing scheme which the scheme manager used to reside in. Now used as an office for Setoncare (subsidiary Company who provides care at the scheme)

2 x 1 bed properties require extensive works and cannot be let.

SECTION 1: SELF-CONTAINED DWELLING UNITS

1(D) *Stock*

(i) Total number of self-contained dwelling units you owned at 31 March 2010 (total of entries at Part I 1(B) and 1(C)).

<i>Local authority</i>	1 Apt	2 Apt	3 Apt	4 Apt	5+ Apt	<i>Total units</i>
[1] Aberdeen City						
[2] Aberdeenshire						
[3] Angus						
[4] Argyll & Bute						
[5] City of Edinburgh						
[6] City of Glasgow						
[7] Clackmannanshire						
[8] Dumfries & Galloway						
[9] Dundee City						
[10] East Ayrshire						
[11] East Dunbartonshire						
[12] East Lothian						
[13] East Renfrewshire						
[14] Falkirk						
[15] Fife						
[16] Highland						
[17] Inverclyde						
[18] Midlothian						
[19] Moray						
[20] North Ayrshire						
[21] North Lanarkshire						
[22] Orkney Islands						
[23] Perth & Kinross						
[24] Renfrewshire						
[25] Scottish Borders	54	424	773	458	19	1728
[26] Shetland Islands						
[27] South Ayrshire						
[28] South Lanarkshire						
[29] Stirling						
[30] West Dunbartonshire						
[31] West Lothian						
[32] Western Isles						
Total (All Scotland)	54	424	773	458	19	1728

1(D) *Stock - LSVT*

(ii) If you acquired stock through large scale voluntary transfer, what percentage of your total stock did this represent as at 31 March 2010.

%

89.12

SECTION 1: SELF-CONTAINED DWELLING UNITS

1(D) Stock - The Scottish Housing Quality Standard (SHQS)

Name of local authority

(iii) Please supply the following information about the stock you have in each local authority area:

	Actual	Estimated Projection				
	2010	2011	2012	2013	2014	2015
(a) Number of dwellings that meet the Scottish Housing Quality Standard as at 31 March 2010 and number estimated to meet the Standard in future years.	1357	1654	1606	1709	1694	1603
(b) Total stock number (actual and projected)	1728	1728	1728	1728	1728	1728
(c) % of stock that meets the Standard	78.53	95.72	92.94	98.90	98.03	92.77

2009/10

(iv) (a) How many dwellings did you plan to bring up to the Standard during the year?

161

(b) How many dwellings did you actually bring up to the Standard during the year?

181

(c) If the number of dwellings brought up to the Standard at (b) did not meet your target at (a) please give brief reasons below

(v) How many dwellings do you plan to bring up to the Standard in 2010/11?

297

Total for all local authority areas

(iii) Please supply the following information about the stock you have in each local authority area:

	Actual	Estimated Projection				
	2010	2011	2012	2013	2014	2015
(a) Number of dwellings that meet the Scottish Housing Quality Standard as at 31 March 2010 and number estimated to meet the Standard in future years.	1357	1654	1606	1709	1694	1603
(b) Total stock number (actual and projected)	1728	1728	1728	1728	1728	1728
(c) % of stock that meets the Standard	78.53	95.72	92.94	98.90	98.03	92.77

2009/10

(iv) (a) How many dwellings did you plan to bring up to the Standard during the year?

161

(b) How many dwellings did you actually bring up to the Standard during the year?

181

(v) How many dwellings do you plan to bring up to the Standard in 2010/11?

297

SECTION 1: SELF-CONTAINED DWELLING UNITS

Please supply the following additional information on SHQS.

(vi) As at 31 March 2010 how many of your dwellings did you assess as requiring exemptions from aspects of the SHQS?

	13
--	----

(vii) Please advise to nearest pound (£) your total capital expenditure during 2009/10 to meet the SHQS.

£	830995
---	--------

COMMENTS ON 1(D)(i) to (vii)

Question No: | Details

2009/10

Bathroom/Kitchen replacements were planned as 60. 59 Actual

Heating replacements were planned as 85. 106 Actual

Windo replacements planned as 0. 1 Actual

Chimney Repairs planned as 1. 8 Actual

Path renewal failures - 115 Actual 7

2010/11

Planned on 150 heating systems to be replaced, 76 kitchens and 60 bathrooms

Not all above figures based on actual failings but based on actual figures bringing all properties up to SHQS.

vi. 13 Properties in England

SECTION 1: SELF-CONTAINED DWELLING UNITS

1(E) How many demolitions were there in the year to 31 March 2010?

<i>Local authority</i>	1 Apt	2 Apt	3 Apt	4 Apt	5+ Apt	Total units
[1] Aberdeen City						
[2] Aberdeenshire						
[3] Angus						
[4] Argyll & Bute						
[5] City of Edinburgh						
[6] City of Glasgow						
[7] Clackmannanshire						
[8] Dumfries & Galloway						
[9] Dundee City						
[10] East Ayrshire						
[11] East Dunbartonshire						
[12] East Lothian						
[13] East Renfrewshire						
[14] Falkirk						
[15] Fife						
[16] Highland						
[17] Inverclyde						
[18] Midlothian						
[19] Moray						
[20] North Ayrshire						
[21] North Lanarkshire						
[22] Orkney Islands						
[23] Perth & Kinross						
[24] Renfrewshire						
[25] Scottish Borders	0	0	0	0	0	0
[26] Shetland Islands						
[27] South Ayrshire						
[28] South Lanarkshire						
[29] Stirling						
[30] West Dunbartonshire						
[31] West Lothian						
[32] Western Isles						
Total (All Scotland)	0	0	0	0	0	0

COMMENTS ON 1(E)




SECTION 1: SELF-CONTAINED DWELLING UNITS

We would like information about evictions and abandonments in each of the local authorities you operate in.

Name of local authority  Scottish Borders




1(F) *Eviction actions*

Please supply the following information regarding action for recovery of vacant possession in each of the local authority areas you operate in :

- | | |
|---|---|
| (i) The number of notices of proceedings issued |  127 |
| (ii) The number of court actions initiated |  12 |
| (iii) The number of orders for recovery of possession granted |  2 |

Of the number of orders for recovery of possession granted at (iii) above please supply the following information.

Legal action outcome

- | | |
|--|---|
| (iv) Number abandoned following granting of decree |  1 |
| (v) Number where eviction carried out |  0 |
| (vi) Number where new post-decree tenancy granted at same dwelling |  1 |

1(G) *Abandonments*




Please state how many of your dwellings were abandoned in the year to 31 March 2010. (See *Notes on Completion for more information.*)

 3

Total for all local authority areas




1(F) *Eviction actions*

Please supply the following information regarding action for recovery of vacant possession in each of the local authority areas you operate in :

- | | |
|---|---|
| (i) Number of notices of proceedings issued |  127 |
| (ii) Number of court actions initiated |  12 |
| (iii) Number of orders for recovery of possession granted |  2 |

Of the number of orders for recovery of possession granted at (iii) above please supply the following information.

Legal action outcome

- | | |
|--|---|
| (iv) Number abandoned following granting of decree |  1 |
| (v) Number where eviction carried out |  0 |
| (vi) Number where new post-decree tenancy granted at same dwelling |  1 |

1(G) *Abandonments*

Please state how many of your dwellings were abandoned in the year to 31 March 2010. (See *notes on completion for more information.*)

 3

SECTION 1: SELF-CONTAINED DWELLING UNITS

COMMENTS ON 1(F) to 1(G)
Question No: | Details

SECTION 1: Questions 1(H) and 1(I) have been moved to Part D, Section 2.

SECTION 1 : SELF-CONTAINED DWELLING UNITS

1(J) *Anti-social Behaviour*

Please supply the following information about anti-social behaviour by local authority areas of operation

Local authority	Nos of anti-social behaviour / nuisance complaints received in year to 31 March 2010	Nos. of ASBOs applied for in year to 31 March 2010		Nos. of actions which resulted in court hearing		Nos. of ASBOs granted	
		Interim	Full	Interim	Full	Interim	Full
[1] Aberdeen City							
[2] Aberdeenshire							
[3] Angus							
[4] Argyll & Bute							
[5] City of Edinburgh							
[6] City of Glasgow							
[7] Clackmannanshire							
[8] Dumfries & Galloway							
[9] Dundee City							
[10] East Ayrshire							
[11] East Dunbartonshire							
[12] East Lothian							
[13] East Renfrewshire							
[14] Falkirk							
[15] Fife							
[16] Highland							
[17] Inverclyde							
[18] Midlothian							
[19] Moray							
[20] North Ayrshire							
[21] North Lanarkshire							
[22] Orkney Islands							
[23] Perth & Kinross							
[24] Renfrewshire							
[25] Scottish Borders	471	0	0	0	0	0	1
[26] Shetland Islands							
[27] South Ayrshire							
[28] South Lanarkshire							
[29] Stirling							
[30] West Dunbartonshire							
[31] West Lothian							
[32] Western Isles							
Total (All Scotland)	471	0	0	0	0	0	1

(ii) Did any breaches of ASBOs occur which resulted in prosecution?

Y

X

N

COMMENTS ON 1(J)

Jii - 3 In Total

2 relates to 2 x breaches on ASBO granted prior to 1/4/09.

1 relates to this year

SECTION 1: SELF-CONTAINED DWELLING UNITS

1(K) For all your tenancies effective at 31 March 2010, please provide the following information about right to buy (RTB).

<i>Local authority</i>	Pre 2001 Act RTB	Modernised RTB	Contractual RTB	Without RTB	<i>Total tenancies</i>
[1] Aberdeen City					
[2] Aberdeenshire					
[3] Angus					
[4] Argyll & Bute					
[5] City of Edinburgh					
[6] City of Glasgow					
[7] Clackmannanshire					
[8] Dumfries & Galloway					
[9] Dundee City					
[10] East Ayrshire					
[11] East Dunbartonshire					
[12] East Lothian					
[13] East Renfrewshire					
[14] Falkirk					
[15] Fife					
[16] Highland					
[17] Inverclyde					
[18] Midlothian					
[19] Moray					
[20] North Ayrshire					
[21] North Lanarkshire					
[22] Orkney Islands					
[23] Perth & Kinross					
[24] Renfrewshire					
[25] Scottish Borders	563	1,058	0	107	1,728
[26] Shetland Islands					
[27] South Ayrshire					
[28] South Lanarkshire					
[29] Stirling					
[30] West Dunbartonshire					
[31] West Lothian					
[32] Western Isles					
Total (All Scotland)	563	1,058	0	107	1,728

COMMENTS ON 1(K)
Excludes 13 properties in England

SECTION 1: SELF-CONTAINED DWELLING UNITS

- 1(L) From the self-contained dwelling units that form your normal lettable stock (reported at 1(B)) please state turnover (that is, the number of vacancies that have arisen as a percentage of the lettable dwellings) during the year to 31 March 2010.

Local authority	Turnover	% of stock
[1] Aberdeen City		
[2] Aberdeenshire		
[3] Angus		
[4] Argyll & Bute		
[5] City of Edinburgh		
[6] City of Glasgow		
[7] Clackmannanshire		
[8] Dumfries & Galloway		
[9] Dundee City		
[10] East Ayrshire		
[11] East Dunbartonshire		
[12] East Lothian		
[13] East Renfrewshire		
[14] Falkirk		
[15] Fife		
[16] Highland		
[17] Inverclyde		
[18] Midlothian		
[19] Moray		
[20] North Ayrshire		
[21] North Lanarkshire		
[22] Orkney Islands		
[23] Perth & Kinross		
[24] Renfrewshire		
[25] Scottish Borders	128	7.42
[26] Shetland Islands		
[27] South Ayrshire		
[28] South Lanarkshire		
[29] Stirling		
[30] West Dunbartonshire		
[31] West Lothian		
[32] Western Isles		
Total (All Scotland)	128	7.42

COMMENTS ON 1(L)

SECTION 1: SELF-CONTAINED DWELLING UNITS

1(M) From the self-contained dwelling units that form part of your normal lettable stock (as reported at 1(B)), please state how many were void at 31 March 2010.

Local authority	1 Apt	2 Apt	3 Apt	4 Apt	5+ Apt	Total units
[1] Aberdeen City						
[2] Aberdeenshire						
[3] Angus						
[4] Argyll & Bute						
[5] City of Edinburgh						
[6] City of Glasgow						
[7] Clackmannanshire						
[8] Dumfries & Galloway						
[9] Dundee City						
[10] East Ayrshire						
[11] East Dunbartonshire						
[12] East Lothian						
[13] East Renfrewshire						
[14] Falkirk						
[15] Fife						
[16] Highland						
[17] Inverclyde						
[18] Midlothian						
[19] Moray						
[20] North Ayrshire						
[21] North Lanarkshire						
[22] Orkney Islands						
[23] Perth & Kinross						
[24] Renfrewshire						
[25] Scottish Borders	1	5	7	0	0	13
[26] Shetland Islands						
[27] South Ayrshire						
[28] South Lanarkshire						
[29] Stirling						
[30] West Dunbartonshire						
[31] West Lothian						
[32] Western Isles						
Total (All Scotland)	1	5	7	0	0	13

COMMENTS ON 1(M)

SECTION 1: SELF-CONTAINED DWELLING UNITS

1(N) From the self-contained dwelling units that form part of your normal lettable stock (as reported at 1(B)), please state how many have been void for six months or more at 31 March 2010.

Using the list in the Notes on Completion, please enter a description code that best reflects the reason for the void.

Local authority	1 Apt	Code	2 Apt	Code	3 Apt	Code	4 Apt	Code	5+ Apt	Code	Total all apts
[1] Aberdeen City											
[2] Aberdeenshire											
[3] Angus											
[4] Argyll & Bute											
[5] City of Edinburgh											
[6] City of Glasgow											
[7] Clackmannanshire											
[8] Dumfries & Galloway											
[9] Dundee City											
[10] East Ayrshire											
[11] East Dunbartonshire											
[12] East Lothian											
[13] East Renfrewshire											
[14] Falkirk											
[15] Fife											
[16] Highland											
[17] Inverclyde											
[18] Midlothian											
[19] Moray											
[20] North Ayrshire											
[21] North Lanarkshire											
[22] Orkney Islands											
[23] Perth & Kinross											
[24] Renfrewshire											
[25] Scottish Borders											0
[26] Shetland Islands											
[27] South Ayrshire											
[28] South Lanarkshire											
[29] Stirling											
[30] West Dunbartonshire											
[31] West Lothian											
[32] Western Isles											
Total (All Scotland)	0		0		0		0		0		0

COMMENTS ON 1(N)

SECTION 1: Question 1(O) has been removed

SECTION 1: SELF-CONTAINED DWELLING UNITS

1(P) By type of provision, please list how many self-contained dwelling units you have (as reported at 1(D)) in each local authority at 31 March 2010.

<i>Local authority</i>	General	Sheltered	Very sheltered	Medium dependency	Wheelchair housing	Ambulant disabled	Other specially adapted	Total units
[1] Aberdeen City								
[2] Aberdeenshire								
[3] Angus								
[4] Argyll & Bute								
[5] City of Edinburgh								
[6] City of Glasgow								
[7] Clackmannanshire								
[8] Dumfries & Galloway								
[9] Dundee City								
[10] East Ayrshire								
[11] East Dunbartonshire								
[12] East Lothian								
[13] East Renfrewshire								
[14] Falkirk								
[15] Fife								
[16] Highland								
[17] Inverclyde								
[18] Midlothian								
[19] Moray								
[20] North Ayrshire								
[21] North Lanarkshire								
[22] Orkney Islands								
[23] Perth & Kinross								
[24] Renfrewshire								
[25] Scottish Borders	1,380	90	0	185	37	36	0	1,728
[26] Shetland Islands								
[27] South Ayrshire								
[28] South Lanarkshire								
[29] Stirling								
[30] West Dunbartonshire								
[31] West Lothian								
[32] Western Isles								
Total (All Scotland)	1,380	90	0	185	37	36	0	1,728

COMMENTS ON 1(P)

Excludes 13 properties in England

SECTION 1: SELF-CONTAINED DWELLING UNITS

1(Q) Please provide a breakdown of self-contained dwelling units you own by age and by type of dwelling for each local authority you operate in as at 31 March 2010.

Name of local authority

Scottish Borders

	All types	House	High rise	Tenement	4 in a Block	Other flat/ maisonette
Pre-1919	18	3	0	11	2	2
1919-1944	339	100	0	0	239	0
1945-1964	416	392	0	22	0	2
1965-1982	679	576	0	84	9	10
Post-1982	276	146	0	116	0	14
Total	1,728	1,217	0	233	250	28

Total for all local authority areas

	All types	House	High rise	Tenement	4 in a Block	Other flat/ maisonette
Pre-1919	18	3	0	11	2	2
1919-1944	339	100	0	0	239	0
1945-1964	416	392	0	22	0	2
1965-1982	679	576	0	84	9	10
Post-1982	276	146	0	116	0	14
Total	1,728	1,217	0	233	250	28

COMMENTS ON 1(Q)

Excludes 13 properties in England

SECTION 2: NON-SELF-CONTAINED ACCOMMODATION

2(A) Did your RSL own any non-self-contained accommodation at 31 March 2010?

(If YES please complete Section 2. If NO please proceed to Section 3.)

Y ☐N ☒

2(B) Please provide a breakdown of non-self-contained accommodation by the type of provision by local authority at 31 March 2010. Please state the number of units and the number of bedspaces in each category.

Local authority	General		Sheltered		Very sheltered		Medium dependency		Wheelchair housing		Ambulant disabled		Other specially adapted		Total number	
	Units	Bedspaces	Units	Bedspaces	Units	Bedspaces	Units	Bedspaces	Units	Bedspaces	Units	Bedspaces	Units	Bedspaces	Units	Bedspaces
[1] Aberdeen City																
[2] Aberdeenshire																
[3] Angus																
[4] Argyll & Bute																
[5] City of Edinburgh																
[6] City of Glasgow																
[7] Clackmannanshire																
[8] Dumfries & Galloway																
[9] Dundee City																
[10] East Ayrshire																
[11] East Dunbartonshire																
[12] East Lothian																
[13] East Renfrewshire																
[14] Falkirk																
[15] Fife																
[16] Highland																
[17] Inverclyde																
[18] Midlothian																
[19] Moray																
[20] North Ayrshire																
[21] North Lanarkshire																
[22] Orkney Islands																
[23] Perth & Kinross																
[24] Renfrewshire																
[25] Scottish Borders																
[26] Shetland Islands																
[27] South Ayrshire																
[28] South Lanarkshire																
[29] Stirling																
[30] West Dunbartonshire																
[31] West Lothian																
[32] Western Isles																
Total (All Scotland)																

COMMENTS ON SECTION 2

SECTION 3: SHARED OWNERSHIP, EQUITY SHARING, SHARED EQUITY

3(A) As at 31 March 2010 state the number of shared ownership, equity sharing and shared equity properties in the following categories.

		(i) Shared Ownership	(ii) Equity Sharing (pre 2005)	(iii) New Supply Shared Equity (from 2005)	(iv) Open Market Shared Equity
<i>Local authority</i>					
[1] Aberdeen City					
[2] Aberdeenshire					
[3] Angus					
[4] Argyll & Bute					
[5] City of Edinburgh					
[6] City of Glasgow					
[7] Clackmannanshire					
[8] Dumfries & Galloway					
[9] Dundee City					
[10] East Ayrshire					
[11] East Dunbartonshire					
[12] East Lothian					
[13] East Renfrewshire					
[14] Falkirk					
[15] Fife					
[16] Highland					
[17] Inverclyde					
[18] Midlothian					
[19] Moray					
[20] North Ayrshire					
[21] North Lanarkshire					
[22] Orkney Islands					
[23] Perth & Kinross					
[24] Renfrewshire					
[25] Scottish Borders		3	3		
[26] Shetland Islands					
[27] South Ayrshire					
[28] South Lanarkshire					
[29] Stirling					
[30] West Dunbartonshire					
[31] West Lothian					
[32] Western Isles					
Total (All Scotland)		3	3		

COMMENTS ON SECTION 3

Change in recording system previously counted on basis of tranche % ownership

SECTION 4: NON-HOUSING UNITS

4(A) Did your RSL own any non-housing stock at 31 March 2010?
(If YES please answer Section 4. If NO please proceed to Section 5)

☒ Y ☒ X

☐ N ☐

4(B)

Number of units

(i) Shops	<input type="text" value="1"/>
(ii) Offices	<input type="text" value="4"/>
(iii) Garages/lock-ups	<input type="text" value="544"/>
(iv) Other (please specify in comment box below)	<input type="text" value="3"/>
(v) Total (4(B) i+ii+iii+iv)	<input type="text" value="552"/>

COMMENTS 4(B)(iv)

Mountview, 53 Newtown Street, 2 Summerhill, Ayton (ECO 5 House)

COMMENTS ON SECTION 4

4(B)(i) 1 Golden Square, Duns

4(B)(ii) BHA Coldstream, BHA Duns, 46 Market Square, Duns (LEASED), St Ella's Wynd, Eyemouth (LEASED)

SECTION 5: This section has been removed

SECTION 6: RTB, VOLUNTARY SALES, OTHER SALES

6(A) Did your RSL process any statutory right to buy, voluntary sales or other sales in the year to 31 March 2010? (This also includes applications or refusals to sell.)

(If YES please answer Section 6. If NO please proceed to Section 7.)

6(B) Please provide a breakdown of sales by type and local authority for period 1 April 2009 to 31 March 2010

Local authority		Sales to sitting tenants								Other sales	
		Pre 2001 Act RTB		Modernised RTB		Contractual RTB		Voluntary sales			
		Applics rec'd	Sales settled	Applics rec'd	Sales settled	Applics rec'd	Sales settled	Applics rec'd	Sales settled	Transferred to another RSL	Sold or transferred elsewhere
[1]	Aberdeen City										
[2]	Aberdeenshire										
[3]	Angus										
[4]	Argyll & Bute										
[5]	City of Edinburgh										
[6]	City of Glasgow										
[7]	Clackmannanshire										
[8]	Dumfries & Galloway										
[9]	Dundee City										
[10]	East Ayrshire										
[11]	East Dunbartonshire										
[12]	East Lothian										
[13]	East Renfrewshire										
[14]	Falkirk										
[15]	Fife										
[16]	Highland										
[17]	Inverclyde										
[18]	Midlothian										
[19]	Moray										
[20]	North Ayrshire										
[21]	North Lanarkshire										
[22]	Orkney Islands										
[23]	Perth & Kinross										
[24]	Renfrewshire										
[25]	Scottish Borders	13	7	0	0	0	0	0	0	0	0
[26]	Shetland Islands										
[27]	South Ayrshire										
[28]	South Lanarkshire										
[29]	Stirling										
[30]	West Dunbartonshire										
[31]	West Lothian										
[32]	Western Isles										
Total (All Scotland)		13	7	0	0	0	0	0	0	0	0

COMMENTS ON SECTION 6

SECTION 7: LOW COST HOME OWNERSHIP SALES (LCHO)

7(A) Please supply details of initial sales settled in the year to 31 March 2010.

<i>Local authority</i>	Number of initial sales settled in year to 31 March 2010			
	(i) Shared Ownership	(ii) Equity Sharing (pre 2005)	(iii) New Supply Shared Equity (from 2005)	(iv) Open Market Shared Equity
[1] Aberdeen City				
[2] Aberdeenshire				
[3] Angus				
[4] Argyll & Bute				
[5] City of Edinburgh				
[6] City of Glasgow				
[7] Clackmannanshire				
[8] Dumfries & Galloway				
[9] Dundee City				
[10] East Ayrshire				
[11] East Dunbartonshire				
[12] East Lothian				
[13] East Renfrewshire				
[14] Falkirk				
[15] Fife				
[16] Highland				
[17] Inverclyde				
[18] Midlothian				
[19] Moray				
[20] North Ayrshire				
[21] North Lanarkshire				
[22] Orkney Islands				
[23] Perth & Kinross				
[24] Renfrewshire				
[25] Scottish Borders			2	
[26] Shetland Islands				
[27] South Ayrshire				
[28] South Lanarkshire				
[29] Stirling				
[30] West Dunbartonshire				
[31] West Lothian				
[32] Western Isles				
Total (All Scotland)	0	0	2	0

COMMENTS ON SECTION 7

No.s 7 & 9 Sanderson Way, Eyemouth

SECTION 8: STOCK ACQUISITIONS

8(A) Did your RSL build or acquire any housing units or bedspaces in the year to 31 March 2010?
(If YES please answer Section 8. If NO please proceed to Section 9.)

Y N X

8(B) Number of self-contained units and bedspaces acquired by local authority area in the year to 31 March 2010.

Local authority	Self-contained units acquired					Non-self-contained bedspaces acquired
	New build	Improvement	Acquisition from local authority	Acquisition/merger with other RSLs	Acquisition from other source	
[1] Aberdeen City						
[2] Aberdeenshire						
[3] Angus						
[4] Argyll & Bute						
[5] City of Edinburgh						
[6] City of Glasgow						
[7] Clackmannanshire						
[8] Dumfries & Galloway						
[9] Dundee City						
[10] East Ayrshire						
[11] East Dunbartonshire						
[12] East Lothian						
[13] East Renfrewshire						
[14] Falkirk						
[15] Fife						
[16] Highland						
[17] Inverclyde						
[18] Midlothian						
[19] Moray						
[20] North Ayrshire						
[21] North Lanarkshire						
[22] Orkney Islands						
[23] Perth & Kinross						
[24] Renfrewshire						
[25] Scottish Borders						
[26] Shetland Islands						
[27] South Ayrshire						
[28] South Lanarkshire						
[29] Stirling						
[30] West Dunbartonshire						
[31] West Lothian						
[32] Western Isles						
Total (All Scotland)						

COMMENTS ON SECTION 8

SECTION 9A: RENTS SET BY RSL AS AT 31 MARCH 2010 - SELF-CONTAINED UNITS

9(A) Please provide a breakdown of the average *weekly* rents set by your RSL for self-contained units (excluding service charge) by apartment size and local authority area at 31 March 2010.
(Please see the Notes on Completion for guidance in calculating your average weekly rent and definition of 'special lets'.)

Local authority	1 Apt		2 Apt		3 Apt		4 Apt		5 or more Apts		All Units	
	Rent	No. of Units	Rent	No. of Units	Rent	No. of Units	Rent	No. of Units	Rent	No. of Units	Rent	No. of Units
[1] Aberdeen City												
[2] Aberdeenshire												
[3] Angus												
[4] Argyll & Bute												
[5] City of Edinburgh												
[6] City of Glasgow												
[7] Clackmannanshire												
[8] Dumfries & Galloway												
[9] Dundee City												
[10] East Ayrshire												
[11] East Dunbartonshire												
[12] East Lothian												
[13] East Renfrewshire												
[14] Falkirk												
[15] Fife												
[16] Highland												
[17] Inverclyde												
[18] Midlothian												
[19] Moray												
[20] North Ayrshire												
[21] North Lanarkshire												
[22] Orkney Islands												
[23] Perth & Kinross												
[24] Renfrewshire												
[25] Scottish Borders	42.24	52	52.13	424	57.42	773	61.41	457	72.95	19	56.89	1,725
[26] Shetland Islands												
[27] South Ayrshire												
[28] South Lanarkshire												
[29] Stirling												
[30] West Dunbartonshire												
[31] West Lothian												
[32] Western Isles												
Total (All Scotland)	42.24	52	52.13	424	57.42	773	61.41	457	72.95	19	56.89	1,725
[33] Special lets												0

COMMENTS ON SECTION 9(A)

Excludes 13 English properties in calculations

SECTION 9B: RENTS SET BY RENT REGISTRATION SERVICE AT 31 MARCH 2010 - SELF-CONTAINED UNITS

9(B) Please provide a breakdown of the average weekly rents set by the Rent Registration Service (excluding service charge) by apartment size and local authority area at 31 March 2010.

(Please refer to Notes on Completion for guidance on calculating the average weekly rent and definition of special lets.)

Local authority	1 Apt		2 Apt		3 Apt		4 Apt		5 or more Apts		All Units	
	Rent	No. of Units	Rent	No. of Units	Rent	No. of Units	Rent	No. of Units	Rent	No. of Units	Rent	No. of Units
[1] Aberdeen City												
[2] Aberdeenshire												
[3] Angus												
[4] Argyll & Bute												
[5] City of Edinburgh												
[6] City of Glasgow												
[7] Clackmannanshire												
[8] Dumfries & Galloway												
[9] Dundee City												
[10] East Ayrshire												
[11] East Dunbartonshire												
[12] East Lothian												
[13] East Renfrewshire												
[14] Falkirk												
[15] Fife												
[16] Highland												
[17] Inverclyde												
[18] Midlothian												
[19] Moray												
[20] North Ayrshire												
[21] North Lanarkshire												
[22] Orkney Islands												
[23] Perth & Kinross												
[24] Renfrewshire												
[25] Scottish Borders	0.00	0	0.00	0	0.00	0	0.00	0	0.00	0		
[26] Shetland Islands												
[27] South Ayrshire												
[28] South Lanarkshire												
[29] Stirling												
[30] West Dunbartonshire												
[31] West Lothian												
[32] Western Isles												
Total (All Scotland)												
[33] Special lets												

COMMENTS ON SECTION 9(B)

SECTION 10: RENTS AT 31 MARCH 2010 - NON-SELF-CONTAINED (BEDSPACES)

10(A) Please provide a breakdown of the average weekly rent (excluding service charge) per bedspace by local authority at 31 March 2010. Please give the average rent to the nearest 1p if possible.

<i>Local authority</i>		Weekly rent (£)	No of bedspaces the average is based on
[1]	Aberdeen City		
[2]	Aberdeenshire		
[3]	Angus		
[4]	Argyll & Bute		
[5]	City of Edinburgh		
[6]	City of Glasgow		
[7]	Clackmannanshire		
[8]	Dumfries & Galloway		
[9]	Dundee City		
[10]	East Ayrshire		
[11]	East Dunbartonshire		
[12]	East Lothian		
[13]	East Renfrewshire		
[14]	Falkirk		
[15]	Fife		
[16]	Highland		
[17]	Inverclyde		
[18]	Midlothian		
[19]	Moray		
[20]	North Ayrshire		
[21]	North Lanarkshire		
[22]	Orkney Islands		
[23]	Perth & Kinross		
[24]	Renfrewshire		
[25]	Scottish Borders		
[26]	Shetland Islands		
[27]	South Ayrshire		
[28]	South Lanarkshire		
[29]	Stirling		
[30]	West Dunbartonshire		
[31]	West Lothian		
[32]	Western Isles		
Total (All Scotland)			

COMMENTS ON SECTION 10

SECTION 11: EQUAL OPPORTUNITIES

11(A) Please provide us with information, where possible, about the ethnic origins of your staff, Governing Body members, tenants and applicants under the following headings:

Ethnic Origin:	(i) Staff (paid staff in post at 31 March 2010)	(ii) Governing Body members (at 31 March 2010)	(iii) Existing tenants (at 31 March 2010)	(iv) Applicants on the housing list (at 31 March 2010)	(v) New lets or re-lets
(i) White (total)	52	12			153
(a) Scottish	38	0			108
(b) Other British	11	0			39
(c) Irish	0	0			6
(d) Any other White Background	3	0			0
(ii) Mixed	0	0			1
(iii) Asian, Asian Scottish or Asian British (total)	0	0			0
(a) Indian	0	0			0
(b) Pakistani	0	0			0
(c) Bangladeshi	0	0			0
(d) Chinese	0	0			0
(e) Any other Asian background	0	0			0
(iv) Black, Black Scottish or Black British (total)	0	0			0
(a) Caribbean	0	0			0
(b) African	0	0			0
(c) Any other black background	0	0			0
(v) Gypsy / Traveller	0	0			0
(vi) Other ethnic background	0	0			0
(vii) Unknown	0	0	1,746	5,111	11
(viii) Total	52	12	1,746	5,111	165

11(B) Please indicate how many people considered themselves to have a disability at 31 March 2010, under columns (i) to (v) in 11(A).

Disability:	1	1	0		76
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11(C) Please state the number of male and female staff and Governing Body members in your RSL.

Gender:	[i] Staff (paid staff in post at 31 March 2010)	[ii] Governing Body members (persons on Governing Body at 31 March 2010)
(a) Number of females	39	4
(b) Number of males	13	8

COMMENTS ON SECTION 11

11A. We do not have housing list and Waverley HA has clarified with SHR that this should not be included.

APPENDIX I

Name of member							Length of service	
Title	Forename	Surname	Tenure	Responsibility on board	Status	Date	Years	Months
Mr	Andrew	Brough	N/A	Co-optee		08-DEC-2009	0	4
Mr	John Bruce	Elliot		Committee Member	Re-Elected	15-SEP-2009	2	6
Mr	James	Fullarton	N/A	Committee Member	Re-Elected	15-SEP-2009	6	6
Mr	Trevor	Jones	N/A	Committee Member	Elected	15-SEP-2009	0	6
Mr	Andrew	Lester	N/A	Co-optee		09-FEB-2010	0	2
Mr	David	Melrose		Vice-chairperson	Re-Elected	16-SEP-2008	9	6
Ms	Maria	Peers	N/A	Committee Member	Elected	18-SEP-2007	2	6
Mrs	Kay	Punton		Committee Member	Elected	16-SEP-2008	7	6
Mrs	Frances	Renton	N/A	Committee Member	Re-Elected	15-SEP-2009	2	6
Doctor	John	Stanforth	N/A	Chairperson	Elected	15-SEP-2009	1	2
Mrs	Kathleen	Stephenson	N/A	Committee Member	Elected	15-SEP-2009	1	1
Mr	Andrew	Watson	N/A	Committee Member	Elected	16-SEP-2008	2	2